

Glacial Lakes Conservancy's  
Willow Creek Preserve Intern - 2025

Please contact Miriam Duero at [miriam@glaciallakes.org](mailto:miriam@glaciallakes.org) to apply or learn more about the position.

### **Position Details**

- This position is paid on a monthly basis. The pay for this position is \$20/ hour.
  - The position is part time and offers flexible work hours at 20 hours a week for the duration of the position. The internship position is open from the end of May till the end of August.
  - Candidates for this position should live in Sheboygan County during the duration of this internship.
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### **Tasks may include field surveys, ground-truthing maps, volunteer events, site monitoring, invasive species removal, data management, and reporting.**

- The outcome of Preserve monitoring events will be a list of maintenance and action items, and documentation (notes, maps, photos) of conditions that can be used for comparison during future site visits.
  - Routine maintenance will result in the reduction of adverse impacts to the Preserve by visitors and invasive species, open passage for fish in Willow Creek, and access to the public for enjoyment.
  - Through partnerships and outreach, a solid base of community involvement in the stewardship of the Preserve will be fostered that will extend beyond the 5-year project period.
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### **Roles**

- Site monitoring and reporting
- Habitat maintenance and restoration activities, including invasive species control
- Site maintenance activities
- Special projects as appropriate
- Attend Willow Creek Preserve Management Team meetings
- Communicate with GLC staff on a regular basis

- Record data in Google Drive, iNaturalist and ArcGIS, on a project-by-project basis
  - Predict resources needed to complete projects
  - Plan, promote, lead, and facilitate community engagements and volunteer stewardship activities on site, provide public access as needed
  - Provide access to the project area, observe and document field activities as appropriate and notify GLC of field work schedules and other activities.
  - Issue progress updates to GLC regarding costs and timelines of projects.
  - Maintain a project file on GLC's Google Drive that includes correspondence (email and other), meeting agendas and notes, contract documents, grant documents, project tracking and invoicing, and any other data or items applicable to the project.
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### **Goals for the 2025 Field Season**

- Assess Boundaries
- Invasive spot treatments
- Watering of vulnerable trees
- Maintaining tree cages (natural & plastic)
- Upkeep sides of trails (burdock, pokey shrubs, etc)
- Trail maintenance
- Work with GLC team to assist in project planning and outcomes